

Section 12. PA Program Liaison

General Responsibilities:

He or she shall:

- ◆ Act as a liaison between the Board of Directors and the University of North Dakota PA Program.
- ◆ Assist the Vice President in coordinating the Board of Director's activities/interactions with the PA program.
- ◆ Present student views and concerns to the Board of Directors.
- ◆ Promote membership in NDAPA to students at the PA program.
- ◆ Submit an article for each edition of NDAPA's newsletter, *The Review*, highlighting student views or highlighting student activities.
- ◆ Submit a written report two weeks prior to each Board of Directors meeting.

Committee Responsibilities:

He or she shall:

- ◆ Serve on ad hoc committees, as assigned.
- ◆ Mentor potential student leaders.

Attendance Responsibilities:

He or she shall:

- ◆ Attend each Board of Directors meeting.
- ◆ Attend Leadership Retreat/Strategic Planning Session.

Abstract:

The PA Program Liaison's chief responsibility is to act as a point of contact between the PA program faculty/students/colleagues and the Board of Directors. During board meetings, this officer will be expected to be the strong voice who lobbies on behalf of all the contemporaries he or she serves.

This position will require approximately 2-3 hours a month. Skills/experience needed to successfully serve in this position include the following:

- ◆ *Timeliness in completing projects*
- ◆ *Dedication*
- ◆ *Communication Skills*
- ◆ *Leadership Skills*
- ◆ *Delegation Skills*